



The Human Challenges
Are Here To Stay

HR Leadership Summit 2024

HR Leadership Summit 2024 - Attendance terms & conditions

Thank you for registering to the HR Leadership Summit. The following Terms and Conditions apply to you and your participation, whether you are an attendee or a partner representative.

Organization

The HR Leadership Summit is organized by ARC Events, a division from the ARC Group sprl/bvba ('the organizers').

Attendee participation

The organizers have the right, at their sole discretion, to limit or deny access to any individual whose decision-making level, background, attendance history or reputation does not match the participation criteria.

To be eligible for participating, you must:

- Register as an individual participant or be personally invited as a VIP Guest by the HR Leadership Summit organizers or by a Partner with a personal code that accompanies your VIP invitation
- Justify a CHRO or similar position, or a senior decision-making position or role within a significant HR organization
- If you are a contractor or independent consultant, you must register under the name of the company/organization for which you are currently undertaking a mission or project
- Not be prohibited as a result of no shows or last-minute cancellations to previous editions of the Summit, or due to inappropriate behavior

Code of Conduct

The HR Leadership Summit is designed to facilitate networking, connecting and sharing of experiences, thoughts and ideas in an open and trustable way. All participants, including speakers, panelists and partners, are required to:

- Maintain a respectful and courteous attitude towards everyone – guests, partners, speakers, venue staff, etc.
- Respect each one's vision and advice
- Share clear, valuable, honest information
- Actively participate to the discussions. Please avoid checking emails and SMSs during the sessions
- Avoid monopolizing or spam the discussions and debates

Anyone engaged in unacceptable behavior like demean, discrimination, harassment, abuse, sexism, racism, revisionism, ..., may lead to the immediate expulsion from the summit by the security service, and possibly be subject to law pursuits.

Any inappropriate behavior or comments must be communicated to the organizers of the summit or reported to the Summit secretariat.

Guest Speakers, panelists and attendees views and opinions are entirely their own and in no way reflect the views and opinions of the organizers.

Cancellation Policy

Once registered, we strongly rely on your engagement to participate out of respect for speakers, panelists, other attendees, partners, and organizers.

Cancellations must be notified in writing to the secretariat of the CIO Leadership Summit. In case of cancellation, delegates may attend providing that they have a proven senior position and get approval from the summit organizers. In case of no show or no replacement by a delegate, an administration fee of 250 Euro + VAT may be charged to you by the organizers and at their sole discretion to cover logistics and catering fees.

Attendance history is verified for each guest. In case of last-minute cancellation or no show to previous editions, your registration to the next one(s) may be refused.

Data & content protection

Usage of guest data and cookies policy are ruled upon the GDPR regulation. Please see specific document. Optin and optout options are available when registering.

Before the session

To ensure all our guests get maximal value from the Summit, we may share a list of names, company names and job titles (but no contact details) to other attendees to best plan their networking and contacts purposes before and during the session.

During and after the session

The Summit is held under the 'Chatham House' rule. This means that participants commit to keep what is shown and said for their eyes and ears only and to never transmit (even partly) content, slides or identity of other guests.



Catalyst sessions

Registration to catalyst sessions is required beforehand via the summit website. Admission to the catalyst sessions may be subject to rooms capacity. Pre-registration does not necessarily guarantee access to a if maximal room capacity is reached.

By attending a session animated by a partner, you are de facto authorizing your registration information to be shared with this particular partner and agreeing to receive communications. Partners are of course required to manage your date with the strictest rules of GDPR regulation, too.

Use of multimedia during the summit

Slides or videos shown during the sessions may be protected by copyrights. Participants are required to ask for permission to the speakers before taking pictures of slides. Recording a whole session is strictly forbidden. Only the official audio/video team of the Summit is granted to record sessions.

An official photographer will take footages of the summit sessions and networking slots. Participants may take pictures but are forbidden to share them and make them public through social media, emails or websites without prior authorization from the organizers.

The organizers have the right to use the footage captured during the summit for marketing and promotional activities and for any other lawful purpose. If you appear on a picture, your name and company will never be mentioned or refer to the picture. Due to the prevalence of mobile recording devices in today's world, the organizers disclaim all liability for the capture and usage of your image by other attendees.

Guests security and safety

As punctual resurgences of the Covid19 or other infectious diseases could occur, the health and safety will remain a top priority for the organizers to ensure all guests enjoy a great experience and benefit from networking while keeping safe.

Among others:

- Limitation of the number of Guests per table
- Social distance recommended while moving from one room to another one and during networking slots
- Hand sanitizer stations will be available
- High-touch areas regularly cleaned and sanitized
- The venue is equipped with intelligent ventilation system to permanently stay under PPM rates

Safety policy and procedures are permanently monitored and adjusted if required by the official sanitary rules.